

Meeting Minutes
September 3, 2013
TOWN WIDE PLANNING COMMITTEE

TWPC members present: Mr. Gaumond, Ms. Meola, Mr. Hadley, Mr. Owanisian, Mr. Simmarano, Mr. Kaufman and Ms. Dunne

TWPC members absent: None

Mr. Gaumond called the meeting to order at 7:02 p.m.

Mr. Gaumond welcomed and introduced James Kaufman as the Planning Board representative.

Motion by Mr. Hadley to approve the minutes of 7-2-2013, seconded by Mr. Simmarano. All in favor.

The committee discussed the schedule moving forward with the update to the Master Plan. Mr. Gaumond mentioned he spoke with Elaine Wijnja of DHCD about the format and requirements of Master Plan submissions/amendments. She informed us that DHCD does not need nor require complete rewrites of Master Plans; indeed many communities send periodic updates to their Master Plan as needed and once they are approved by the Planning Board.

After discussion, the TWPC unanimously agreed to send the updated and approved, by TWPC, chapters and sections of the Master Plan to the Planning Board for inclusion on their agenda of September 25th and to have Mr. Gaumond make the presentation that night. All members of TWPC will be invited to attend and participate in the discussion as need be.

Furthermore, the subject of Town Meeting presentation came up. The Committee decided against doing a formal presentation on the amendments to Town Meeting and instead directed Mr. Gaumond to present our progress under Article 1 – Reports of the Town. Mr. Gaumond will inform the Planning Board of this when he sends them the updates.

The Committee has not had any updates from Mr. Vignaly re: the offered Open Space Chapter as of yet.

Ms. Meola provided the TWPC with a draft Housing Chapter and she was thanked for her work on the project. Mr. Vignaly of the Planning Board has asked the TWPC to hold off on approving the section as he feels there is issues relative to the Housing Production plan which need tweaking.

Mr. Owanisian presented the draft School Section. Mr. Gaumond announced that he was moving the section from the appendix to a chapter. There was a motion by Ms. Meola to accept the draft chapter, seconded by Ms. Dunne. All in favor. Mr. Owanisian was thanked for his work on this and he in turn thanked the School Superintendent Beth Schaper for her work on this as well.

Mr. Gaumond reminded the TWPC that we will have a scheduled meeting with the Planning Board on September 25th, pending their ability to meet with us that night. We will not meet on October 1.

Motion by Mr. Hadley to adjourn, seconded by Ms. Meola at 7:45 p.m. All in favor.

Leon A. Gaumond Jr., Town Administrator